National Tsing Hua University Bylaws (Effective February 1, 2009)*

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*This English translation of the NTHU Bylaws (effective Feb. 1st 2009) is provided as a reference for English readers. The original text (in Chinese) is the sole authoritative text.

I. General Principles

Article 1 This set of rules and regulations is adopted according to Article 36 of the University Law and shall serve as the charter for the university’s organization and operations.

Article 2 The name of this university is National Tsing Hua University.

Article 3 The purpose of the university is to nurture students' academic achievement and moral integrity as well as to promote national and cultural developments. With continuous self-improvement and great virtue as its motto, the university undertakes the tasks of education, research, and service to society under the principle of academic freedom. It enjoys an autonomous status under the protection of the legal framework.

II. Organization and Meetings

Article 4 The University shall have a president who shall be responsible for the operation and development of the university and serve as the university’s representative outside the university.

Article 5 The University shall have one to three vice president/s, who shall assist the president in carrying out his duties.

Article 6 The university shall establish the following Level 1 administrative units:
   1. Office of Academic Affairs: There shall be a Dean of the Office of Academic Affairs who shall be in charge of academic matters.
   2. Office of Student Affairs: There shall be a Dean of the Office of Student Affairs who shall be in charge of student matters as well as those relating to student guidance.
   3. Office of General Affairs: There shall be a Dean of General Affairs who shall be in charge of general matters.
   4. Office of Research and Development: There shall be a Dean of the Office of Research and Development who will be in charge of academic research and development matters.
5. Office of International Affairs: There shall be a Dean of Office of International Affairs who shall be in charge of international exchange, international students recruitment, coordinating and assisting foreign staff members.

6. Office of Secretariat: There shall be a Secretary-General who shall be in charge of secretarial tasks, public relations, evaluation of administrative performances, alumni liaison, university funds management and university development plans.

7. Library: There shall be a Dean of Library who shall be in charge of collecting and cataloguing educational, research materials and the provision of information services.

8. Computer and Communication-Center: There shall be a Director who shall be in charge of the computer and communications support for education, research, personnel and administrative services of the entire university.

9. Office of Personnel: There shall be a Director, who shall act on personnel matters according to relevant laws and regulations and take care of the establishment of office and position as well as the assignments within the office.

10. Office of Accounting: There shall be a Director, who shall act on matters pertaining to budgeting, accounting, and statistical matters.

All the above mentioned units, or other units created for teaching, research, guidance, or promotional needs should have a leader or head. Each Level 1 administrative unit is created in keeping with the size mandated by the Ministry of Education. Based on the standards set for the workload, it may create a position for one (1) associate dean or deputy director to assist the unit head. The organizational structure of each unit can be seen in Appendix 1 “The Bylaws of National Tsing Hua University Organizational Structure” as well as Appendix 2 “National Tsing Hua University Organizational Chart.”

Article 7 The University shall establish the following Level 1 academic units:

1. College of Science
2. College of Engineering
3. College of Nuclear Science
4. College of Humanities and Social Sciences
5. College of Life Sciences
6. College of Electrical Engineering and Computer Science
7. College of Technology Management
8. Commission of General Education

Each college shall establish departments, institutes, as well as inter-disciplinary degree programs. The departments, institutes, and degree programs have the responsibility of offering instructional programs. The Commission of General Education shall establish educational and other relevant units. The names and organizational structures can be seen in Appendix 1. Each college shall have a dean, who shall be in charge of the operation of the college. The Commission of General Education shall have a director in charge of matters pertaining to general education. Each department shall have a chair, who shall be responsible for department matters. Each institute shall have a director, who shall be responsible for of the institute matters. Each degree program shall have a director, who shall be responsible for matters pertaining to the program. Each unit under the Commission of General Education shall have a director, who shall be responsible for matters pertaining to the unit. Each college shall have an associate dean; for department with more than three hundred students or with graduate programs, there should be a vice chair.
The required personnel for each Level 1 academic unit and units under it are to be appointed according to needs.

Article 8 (Deleted)

Article 9 The University shall have a University Executive Committee to make important decisions on university matters. It is composed of the university president, the vice president/s, the deans of the offices of academic affairs, student affairs, general affairs, and research and development, international affairs, the secretary general, director of the commission of general education, the deans of the all colleges, faculty representatives, one research personnel representative four employee representatives, one representative from other employees, and one from the student body. The number of faculty representatives should be close to 1/10 of the total number of full-time faculty members and should not be less than 1/2 of the other executive committee members. The University Executive Meeting shall be convened and chaired by the university president and should be held at least once every semester. Should a special university affairs meeting be suggested by convened at the request of at least 1/5 of all members, the university president shall convene it within fifteen (15) days. Prior to the first university affairs meeting in each academic year, the university president should present a written annual report on university affairs to the University Executive Committee.

Article 10 The faculty representatives to the University Executive Committee shall have a term of two years and be elected among the faculty members of each college, the commission of general education, other faculty members; they may also be re-elected for another term. Elections are held for 1/2 of the representatives every year. The number of faculty representatives shall be decided by the number of faculty members in each college, commission of general education, and other faculty. At least 2/3 of faculty representatives should have an associate professorial rank on above. The term of the representatives for research personnel, staff, and other relevant representatives is one year. The term of representatives for the student to the University Executive Committee is one year. The number and selection procedure of student representatives are stated in Part 5 of this rules and regulations. Prior to the election of new representatives to the University Executive Committee, the term of the current representatives shall be extended until new elections are completed.

Article 11 The University Executive Committee reviews and approves the followings:
1. University development plan and budget.
2. Bylaws and various major regulations.
3. Establishment, reorganization, abolishment of colleges, departments, institutes, sections, office, centers, and teams.
4. Academic affairs, student affairs, general affairs, research and development, and other major the university matters.
5. Procedures relevant to the performance of instruction, research, guidance, and service of the faculty.
6. Decisions made by the Committees and the project teams created by University Executive Committee.
7. Proposed conference agenda and recommendations made by university president.

Rules of meeting procedure of the University Executive Meeting shall be drafted separately.

Article 12 The University Executive Committee shall establish the University Affair Development Committee, University Affairs Supervision and Audit Committee and the Division of Rules &
Congress to handle relevant matters. The progress and result of the meeting should be reported at the next University Executive Meeting. The committee members who have been chosen through the election procedures shall serve the same term as the University Executive Committee members'; each term of office is for two years, with one extended term possible. The University Executive Committee shall form project teams to handle specific projects as it deems necessary. The regulations governing the operations of the various committees and teams of the University Executive Committee shall be drafted individually by the committee and team and, shall be implemented after being approved by the University Executive Committee.

Article 13 The University Executive Committee shall hold elections to elect members of various committees as well as its rule and congress committee every year to fill the vacancies. Prior to the elections, the term of the current members should be extended until the elections are completed. The election procedures for the University Executive Committee and the rules and congress shall be drafted separately.

Article 14 The University Development Advisory Committee is in charge of the followings:
1. Preliminary review of the university development plan.
2. Preliminary review of the establishment, modification, and cessation of colleges, departments, institutes, academic programs, section, office, centers, teams, and other units as well as attached agencies.
3. Preliminary review of the rules and regulations prior to the review by the University Executive Committee.
4. Deliberation on plans of university infrastructure and landscaping.

Article 15 The University Oversight and Audit Committee is in charge of the followings:
1. Supervision of the implementation of decisions made by the University Executive Committee.
2. Auditing the revenues and expenditures of the university funds as well as its safeguarding and utilization.
3. Conducting the survey regarding the performance of the university president based on the format approved by the University Executive Committee prior to the renewal of the president’s term of office.
4. Administering the voting of consent for the new term, renewed term, and the dismissal of the university president.
5. Supervision and notarization of the university’s major elections and voting procedures.
6. Inquiry and recommendation of other important administrative measures for the university.

The committee shall have seven (7) to eleven (11) members, elected by the University Executive Committee from its membership. The Chairman shall be chosen by Committee members among themselves. Individuals at the university’s management levels (including assistant management levels), as well as those who are in charge of general affairs and accounting, members of the Research and Development Committee and University Affairs Fund Management Committee should not serve as members on this committee.

Article 16 (Deleted)

Article 17 The Rules & Congress Committee shall be responsible for coordinating and arranging meeting agenda. The Committee shall have seven members with the secretary general as the convener; the other six shall be elected by the University Executive Committee.

Article 18 The university shall establish an Administrative Committee, composed of the university
president, the vice presidents, the deans of the office of the academic affairs, office of the student affairs, office of the general affairs and office of research and development, the secretary-general, director of library, director of the computer and communications center, director of the office of personnel, chairman of the office of accounting, director of the commission of general education, deans of the various colleges, directors of the institutes, directors of the degree programs, directors of the research centers, and the chairs of the units under the commission of general education. The committee shall be chaired by the university president and shall be in charge of deliberating and deciding important matters of administrative nature.

Article 18.1 The university shall established University Fund Management Committee to take charge of the revenues and expenditures, safeguarding, and utilization of the university funds. The committee shall have seven to fifteen members; its bylaws shall be drafted separately and shall be implemented after being approved by the University Executive Committee.

Article 19 The university shall establish faculty review boards at university, college, and department levels to take charge of reviewing the performance of the faculty’s teaching, research, service, and mentoring as well as to review tenure, promotion, dismissal, non-renewal, laying off, and other matters up for review according to the regulation.

The University Faculty Review Board shall be composed of a vice president nominated by the university president, the deans of the office of the academic affairs and office of research and development, director of the commission of general education, deans of the various colleges, a male and a female professor nominated by each college, and a professor chosen by the university president from the commission of general education and among research personnel. This board shall be chaired by the vice president.

For the representatives of the commission of general education and research personnel, these two types of individuals should first choose a male and a female from their ranks and have them appointed by the university president as committee member after taking consideration of the configuration of the committee members.

The operations and division of labor at each level of faculty review board as well as the formation principles at college and department levels are drafted by the University’s Faculty Evaluation Committee and implemented after being approved by the University Executive Committee.

Article 20 The assessment of the research and service efficiency of the university’s research personnel, their hiring, tenure, promotion, cessation of hiring, dismissal, non-renewal, laying off, other review conducted according to law is carried out by the Faculty Review Committee. Committees which do not belong to college or department level should follow the establishment principle of Faculty Review Committee of the same level; a review board for research personnel should be established.

Article 21 The university shall establish the Faculty Appeals and Arbitration Committee, deliberating on matters pertaining to the dismissal, hiring cessation, and other contested decisions. The scope and criteria of appeal as well as the various handling procedures of the committee shall be drafted by the committee and put into effect after being approved by the University Executive Committee.

The committee shall be composed of a male and a female professors representing each college (this limitation is nullified if the unit has less than three male/female faculty members), and representative, chosen by the commission of general education, one representative from the teachers’ association, and an educational expert chosen by the above-mentioned individuals.

Term of office is two years, which may be extended for one more term. Elections shall be held each year for half of the members; the committee members will choose one among their rank to chair the committee.

The various officials (including deputies) of the university and the members of the Faculty Evaluation Committee may not serve as members on this committee.

Should the complainant file a lawsuit on relevant matters, he should inform the committee immediately. Upon being informed, the committee shall cease deliberation of the matter and shall handle the matter after a verdict has been handed down.
Article 21.1 The university has established a Curriculum Committee to plan and review the overall structure and principle of curriculum, as well as to coordinate and review the general and inter-disciplinary courses. The committee shall be composed of eleven to fifteen individuals, including the vice president nominated by the university president, the dean of the office of the academic affairs, faculty and student representatives; the committee is chaired by the vice president. The faculty representatives are the dean of the office of academic affairs, deans of the various colleges, and two faculty members nominated by the director of the commission of general education with a term of three years.

Article 22 The university shall set up the Academic Affairs Meeting, composed of the dean, the chairs of departments, research centers, and degree programs, chairmen of the units under the commission of general education, and student representatives. Such meeting shall be chaired by the dean of the office of academic affairs which shall deliberate and approve drafts of academic principles, establishment of credits and programs, promotion of measures to raise teaching standards, and other relevant matters.

Article 23 (Deleted)

Article 24 The University shall set up the Student Affairs Meeting, composed of the dean, two faculty representatives from each college, and student representatives. The committee shall be chaired by the dean of the office of student affairs and shall deliberate and decide matters pertaining to students affairs.

Article 24.1 The University shall establish a Student Review Committee, composed of the dean of the office of student affairs, one faculty member from each college, student representatives, relevant officials, and professional experts, total of about three to five people. The committee shall be headed by the dean of the office of student affairs which shall deliberate and decide matters pertaining to student merit and punishment. The qualifications and selection member of this committee for relevant officials and professional experts shall be drafted by the student affairs meeting.

Article 25 The University shall establish the Student Appeal and Arbitration Committee, accepting appeals and complaints from student, the student council, and other student organizations regarding dissatisfaction over punishment meted out by the university. The committee shall be composed of a male and a female representative sent by each college (this limitation does not apply to any faculty with less than five people) and student representatives nominated by the independent student organization. Term of office for faculty representatives is two years. One of the members will be elected to chair the committee. The members of the Student Review Committee may not serve in any other committee as a member. The scope and procedure for student appeals, the decision making process, arbitration, and procedure shall be determined by this committee, which shall be implemented after approval by the University Executive Committee.

Article 26 The University shall set up the a General Affairs Meeting, composed of the dean of the office of general affairs, two faculty representatives from each college, one representative from the dean of the office of research and development, two employee representatives, and student representatives. The meeting shall be chaired by the dean of the Office of General Affairs, and shall deliberate and decide major matters pertaining to general affairs.

Article 27 The University shall set up the Research and Development Meeting, composed of the dean, two faculty representatives from each college, one representative from the commission of general Education, and the directors of the research centers. The meeting shall be chaired by the dean of office of research and development, and shall deliberate and decide on important R&D matters as well as the various measures for raising R&D standards.
Article 28 (Deleted)

Article 29  The University shall set up the Library Meeting, composed of the dean of the library, two faculty representatives from each college, one representative from the commission of general education, and student representatives. The meeting shall be chaired by the dean of Library, and shall deliberate and decide on matters pertaining to library services and decisions.

Article 30  The University shall set up the Computer and Communications Meeting, composed of the director, two faculty representatives from each college, one representative from the commission of general education, and student representatives. The meeting shall be chaired by the director of the computer and communication research center, and shall deliberate and decide on matters pertaining to center services and decisions.

Article 31 (Deleted)

Article 32  Each college in the university shall set up a College Affairs Meeting, composed of the college dean, the chairman of the various departments within the college, the directors of the various institutes, the chairs of the various degree program, and faculty representatives. The dean of the college will chair the committee, which shall deliberate and decide the college development plan and important matters pertaining to teaching, research, and other college matters. Each department and institute shall set up a Department or Institute Meeting; the degree program shall set up a Degree Program Meeting, and the center for Teaching and Development shall set up its own meeting respectively. These meetings, composed of the faculty members of the college, institute, program, or center, with the dean or the chair heading it, shall deliberate and decide relevant matters pertaining to the college, institute, program, center teaching, research, and other business. With regards to matters pertaining to students’ academic performance and life on campus, the student representative should be invited to participate. The mode of participation as well as the number of representatives shall be drafted by each college, institute, degree program, and center. The mode of administrative staff’s participation in meetings on college affairs, institute affairs, programs, and centers shall be decided by each college, institute, program, and center.

Article 32.1  The University shall set up the Commission of General Education Meeting, which shall be composed of the director, the chairs of the various units under the Commission of General Education, one representative from each college, two faculty representatives from the commission, with the director as the chairman to deliberate and decide on matters pertaining to general education.

Article 33 (Deleted)

III. Qualifications, Recruitment, and Dismissal Procedures for Officers at Various Levels

Article 34  The term of the president of the university is four years, which can be extended for another term. In compliance with the semester system, the term of the university president shall start either on February 1st or August 1st.

Recruitment and Dismissal Procedures of the President are as follows:
1.  New appointment:  When the current president will not extend his term of office or is leaving his post for whatever reason, a Selection Committee shall be formed to choose the new university president ten months before the current term of office is completed or within two months after the post is vacated due to other reasons.
The Selection Committee shall be composed of six (6) university representatives, six (6) alumni representatives and impartial individuals of the community, and a representative from the Ministry of Education. Aside from the representative assigned by the Ministry of Education, the other representatives shall include six professors, three alumni representatives, and three impartial individuals of the community will be elected by the University Executive Meeting. Selection procedures and regulations shall be drafted accordingly. The formation of the selection committee should consider gender ratios. When the Selection Committee meets, one representative from staff personnel and one from the student body should be invited to observe the process.

The Selection Committee shall independently decide the selection procedures, review the qualifications of the candidates, and nominate three qualified candidates. The University Oversight and Audit Committee will hold secret ballot among all professors and associate professors (thereafter called President Concurring Body); a majority of 1/2 or more votes is required.

If the number of presidential nominees does not reach two people, the Selection Committee needs to present other qualified nominees or to present the nominees who were not approved the first time (partial or all) and submit the names to the University Affairs Supervisory and Budget Review Committee. The Selection Committee shall then hold anonymous voting by the President Concurring Body until at least two nominees or more emerge. The Selection Committee shall elect the president from the names of the agreed nominees and submit to the Ministry of Education for confirmation.

2. Term of office renewal:
   One year before the sitting president finishes his term of appointment, the University Oversight and Audit Committee shall inquire the willingness of the president to continue his service. When the president plans to continue, aside from the Ministry of Education’s review of the president’s continued tenure, the University Oversight and Audit Committee shall also organize the inquiry into the president’s performance and achievement according to the decision of the University Executive Committee.
   One month after the Ministry of Education’s review report has been sent to the university, the University Oversight and Audit Committee shall provide the ministry’s review report together with the results of the inquiry (including the president’s response) to the president’s Concurring Body for reference. A secret balloting for the renewal shall be held; more than 1/2 of the votes casted in favor of renewal is required and the case shall be reported to the Ministry of Education for continued tenure.
   If the results of the voting are negative, a President Selection Committee shall be formed within a month to select a new university president.

3. Removal/ resignation from office:
   Should it become necessary for the president to resign or be removed from office, a proposal for removal/ resignation should be presented to the University Oversight and Audit Committee. Secret balloting by the President Concurring Body will be conducted; a vote of more than 1/2 casted is required for passing the removal/resignation petition. The result shall be reported to the Ministry of Education.

4. Acting president:
   When the position of university president is temporarily vacated or the term of the current president is up and a new president has not yet been elected, the University Affairs Development Committee shall recommend a suitable individual to serve as acting president and report this to the Ministry of Education.
   In the event of voting for the new president’s appointment, the renewal of term of office, and removal from office, the counting of the votes stops once a threshold of a positive or a negative vote is reached. The number of votes may not be made public.

Article 35 The vice president shall be chosen by the university president among the Level 1 administrative unit head, college dean, or a professor with equivalent qualifications. The university vice president may be appointed by contract when necessary.

The vice president term of office is corresponding with that of the president’s. Upon assuming
his new term of office or extending his term of office, the university president could continue the vice president’s term of office.

Should the vice president be unable to fulfill his task, the president may exonerate him of his post before his term expires.

**Article 36** Regulations governing the appointment and dismissal of the deans, and deputy deans of colleges as well as the directors and deputy directors of departments and graduate schools should be drafted respectively. As for other directors and deputy directors, they shall be appointed by the president according to the relevant regulations. Should these individuals be unable to fulfill their terms, the president may exonerate them of their posts before their terms expire.

Exoneration from duty for the directors of the office of personnel and the office of accounting shall be carried out according to relevant laws and regulations.

**Article 37** The deans of the various colleges shall be chosen by the president from the two to three nominees from the college. The selection process of the nominees for college dean shall be drafted by the College Affairs Meeting of each college and reviewed and approved by the president before taking effect.

The renewal of the college dean’s term of office is carried out by the president based on the appointment procedures. Should the college dean be unable to fulfill his task due to major circumstances, the president may exonerate him from his duties before his term expires.

The college dean shall recommend a (1) professor as associate dean subject to the approval of the university president; process for the renewal of his term of office is the same. The associate dean serves as an assistant to the college dean with a term of office correspond with that of the Dean.

The college dean may request the university president to exonerate the associate dean from his duties before his term expires.

**Article 38** The department chairs and directors of graduate institutes will be chosen from two to three nominees from each department and graduate institutes by the college dean, subject to the approval of the president. For colleges and institutes that have less than four full-time professors, the number of their nominees may be reduced to one to two people. The selection of nominees for department chairs and directors of graduate school shall be carried out according to relevant regulations drafted in the College Affairs Meeting of each college, subject to the review and approval of the president before taking effect.

The renewal of the department chair and directors of graduate institutes is carried out by the dean according to the appointment procedures and subject to the approval of the president. Should the department chair or the directors of graduate institute be unable to fulfill his task, the dean should report this situation to the president and exonerate the chair or directors from his duties before his term of office ends.

The appointing, renewal, and dismissal from office of academic program heads shall be proposed by the dean, subject to the approval of the president.

For department which needs to have a deputy chair, the department chair shall nominate a professor or associate professor for approval by the president according to the administrative procedures; process for renewal of term of office shall be the same. The deputy-chair serves as an assistant to the department chair with a term of office corresponds with that of the chair. The chair may request the president to exonerate the deputy chair from his duties before the term of expires.

**Article 39** Positions for the deans of the office of academic affairs, office of student affairs, office of general affairs, office of research and development, office of secretary-general, as well as the directors of the computing and communication center and commission of general education, deans of the colleges, directors of the graduate institutes, program directors, and the directors of various academic units and research centers should only be filled with faculty members of the rank of full professor.

The Library Dean shall be an associate professor or full professor or a university employee
chosen by the university president.
All the positions of level 2 unit heads shall be filled by the university president with at least a rank of assistant professors, research personnel and professional technical personnel or a university employee of the same level.
Position of the heads of various ranks shall be assumed by instructors on a per-term basis; each term is three years and can be extended by one term. However, for college deans, department chairs, graduate institute directors, program directors, and other heads of academic units, should their terms of office end in the middle of a semester, it will automatically be extended to the end of the semester.
The deans of the office of academic affairs, office of student affairs, office of general affairs, office of research and development, as well as the secretary general, library dean, and heads of the computing and communication center and commission of general education should turn in their resignation at the end of the president’s term of office.

IV. Rankings and Hiring of Faculty Members, Research Personnel, and Staff Personnel

Article 40 Faculty members in the university are divided into professors, associate professors, assistant professors, and lecturers responsible for teaching, research, service, and guidance.
Each of the university’s teaching units may hire part-time faculty members as needed. Hiring regulations shall be drafted by the university’s Faculty Review Board.

Article 41 All initial hiring of full-time faculty members should be based on the university’s procedures for initial hiring of faculty members. These procedures shall be drafted by the university’s Faculty Review Board and approved by the University Executive Meeting.
Full-time faculty members may be hired with joint appointments at two units according to the nature of the work. The assignment of responsibilities will be carried out by the main and joint hiring units according to the relevant regulations.

Article 42 Promotions of faculty members should be carried out according to the regulations of the faculty promotion review, which are drafted by the university’s Faculty Review Board and approved the University Executive Meeting.

Article 43 If an assistant professor or a lecturer is not promoted six years after the initial appointment, his contract will not be renewed the following year. For female faculty members, the promotion term limit will be extended by one (1) year for each pregnancy.

Article 43.1 The University shall carry out the evaluation of the teaching, research, guidance, and service provided by its faculty members regularly as a basis to decide their promotion, contract renewal, long-tenure term, contract cessation and non-renewal, and rewards.
Regulations governing the appraisal, and measures for evaluating faculty members will be drafted by the Faculty Review Board, which is subject to the approval of the University Executive Meeting.

Article 44 Professors of the university enjoy the right of tenure.
Associate professors of the university shall enjoy the right of tenure after being recommended by each teaching unit and approved after review by the Faculty Evaluation Committee. Review procedures shall be drafted by the Faculty Evaluation Committee.
Faculty members who have been awarded tenure can serve until the age of 65. They may not be dismissed or terminated unless they come under review by the Faculty Evaluation Committee for violations stated in Article 14 of the Teacher’s Law.

Article 45 Upon reaching the age of 65, a tenured faculty member may be extended to the maximum age of 70, should the teaching unit deem necessary and make the recommendation according to the
relevant regulations.

Article 46 Should the contract of a faculty member not be renewed according to Article 43 of this Bylaws, it must be reported to the Faculty Evaluation Committee for the record. Decision for the cessation, cancellation, non-renewal of the faculty member’s contract or his/her dismissal from service should be carried out according to relevant laws and regulations and should be reviewed by the Faculty Evaluation Committee. Should the individual involved disagrees with the committee’s decision, he or she may appeal to the Faculty Appeal Arbitration Committee.

Article 47 (Deleted)

Article 48 The University shall also establish Chair and Distinguished Professorships. Establishment procedures shall be drafted by the Faculty Review Board and shall be implemented after being passed by the University Executive Meeting. The university will also create positions of Honorary Chair and Emeritus Professors. Establishment procedures shall be drafted by the Faculty Review Board.

Article 49 The University may hire professional technicians to serve as professional instructors as special needs arise. The professional instructors of the university shall be given salary raises and promotion according to seniority, quality of teaching, service, and professional achievements. The appointment, tenure, salary increase, and promotion of the university’s professional instructors will be implemented according to relevant regulations.

Article 50 The University shall hire research personnel to conduct research and service work. Research personnel shall be categorized into researchers, associate researchers, assistant researchers, and research assistants. Research personnel and faculty members shall be recruited jointly by the university’s research and teaching units: hiring procedures shall be done according to the relevant laws and regulations.

Article 51 (Deleted)

Article 52 (Deleted)

Article 52.1 The employees of the university have positions including: library Dean, assistant deans, compiler, secretary, section chief, director (branch library), senior specialist, editors, specialist, counselor, team member, specialist, assistant, and clerk. The levels of these positions are in accordance with job chart listed and drafted by the Examination Yuan. The university shall hire sports coaches; should there be a shortage of candidates for specialized technical personnel, the position and hiring shall be carried out according to relevant regulations. The hiring of specialized technical personnel should be done according to Article 10.2 of the law on qualifications of specialized technical personnel hired by public higher educational institutions which states that, “After the law was amended on August 2, 2001, colleges and universities may not hire specialized technical personnel. The amendment calls for using existing information technology personnel who should continue in their jobs until resignation. Job promotions will still be granted based on the regulations.”

Article 52.2 The organizational charts of the university’s faculty members and staff members shall be drafted and implemented after review and approval by the Ministry of Education. The organizational chart of the staff members shall be sent in writing to the Ministry of Education and forwarded to the Examination Yuan for review.

Article 53 (Deleted)
V. Student Autonomy and Participation in School Affairs

Article 54 The acquisition and loss of students’ status, the length of time to complete academic studies, as well as the acquisition and revocation of academic degrees and titles will be governed by regulations drafted by the university.

Article 55 The University guarantees students’ right to organize autonomous organizations, which will handle their own affairs as well as choose representatives to attend and observe various levels of school meetings on academics, student life, and rewards and punishments.

Article 56 Funds for the autonomous student organization shall come from the following sources:
1. Student membership fees paid to the organization,
2. University subsidy,
3. Other income.

The allocation and use of items 1 and 3 will be supervised and audited by the university, while that of item 2 will be decided by the student organization through a democratic process, which will be reviewed by the office of student affairs and audited by the university.

Article 57 Students should apply to the Office of Student Affairs to form student clubs and carry out extra-curricular activities. Regulations for application, review, and evaluation shall be drafted separately. Student clubs should select and invite a faculty member to serve as their adviser. Clubs could establish a joint organization to promote events and coordinating activities of each club. Other rules and regulations for the organization will be drafted separately.

Article 58 Every college, department, or program should establish a disciplinary association/society, with the administrator or full-time instructor as the adviser and the students as the members. The organizational rules shall be separately drafted by the institute of each college, department, and program.

Article 59 To safeguard the rights and privileges of the student body, representatives chosen by the autonomous student organization shall nominate representatives to attend and observe the following meetings:
1. University Executive Meeting: The number of student representatives should not be lower than 1/5 of the total number of meeting members.
2. University Affairs Development Committee: One undergraduate student representative and one graduate representative.
3. University Oversight and Audit Review Committee: One student representative.
4. University Curriculum Committee: One undergraduate student representative and one graduate representative.
5. Academic Affairs Meeting: In principle, the number of student representatives should be 1/8 of the entire number of meeting attendees.
6. Student Affairs Meeting: In principle, the number of student representatives should be 1/5 of the entire number of meeting attendees.
7. Student Honor Committee: Two undergraduate student representatives and two graduate representatives.
8. Student Appeal Arbitration Committee: One undergraduate student representative and one graduate representative.
9. General Affairs Meeting: In principle, the number of student representatives should be 1/8 of the entire number of meeting attendees.
10. Research Development Meeting: Two graduate student representatives.
11. Library Members Meeting: One undergraduate student representative and one graduate representative.
12. Computers and Communications Committee Meeting: One undergraduate student representative and one graduate representative.

13. Commission of General Education Meeting: Two undergraduate student representative attendees.

For University Executive Meeting, Academic Affairs Meetings, Student Affairs Meetings, and General Affairs Meetings, the ratios of the student representatives from the college and graduate school shall be based on the number of enrolled students.

Aside from representatives to the University Executive Meeting whose term is one year, the terms and nomination of other representatives shall be at the discretion of the autonomous student organization.

VI. Supplementary Rules

Article 60 Articles and supplementary rules shall be passed through joint signatures of more than 1/5 of the members of the University Executive Meeting or more than 1/2 of the University Affairs Development Committee. Motion for amendments should be filed with the university affairs meeting to revise the contents of the articles and supplementary rules.

Article 60.1 Major disputes arising from the interpretation of the rules and regulations shall be settled and decided by University Executive Meetings.

Article 61 This set of bylaws has been passed by the University Executive Meeting, and will be carried out after being approved by the Ministry of Education. The same shall apply to amendments.
Appendix
National Tsing Hua University Organizational Structure (Effective Feb. 1, 2009)

President

Vice President

Office of Academic Affairs
- Enrolment, Student Recruitment, Curriculum, Continuing Education, Comprehensive Academic Affairs
- Teaching Development Center

Office of Student Affairs
- Comprehensive Student Affairs, Life Counseling, Extra-curricular Activities Mentoring, Health and Sanitation, Students’ Dormitory, Counseling Center

Office of General Affairs
- Documentation, General Affairs, Disbursement, Safekeeping, Food and Nutrition, Purchasing, Security

Office of the Secretariat
- General Tasks, Rules and Congress, Public Affairs, Alumni Service Center
- Reader’s Services, Archives, Publications, Information Systems, Administration, each library branch

Environmental Protection and Safety and Sanitation Center
- Environmental Protection, Health and Safety, Building Safety
- Nuclear Science Technology Development Center
- Nanotechnology and Material Technology Center
- Comprehensive Planning, Planning Management, Industry Cooperation, Technology Transfer of Intellectual Property, Innovation Incubation Center
- International Cooperation, International Students, Comprehensive Affairs

Office of Research and Development
- Two to three Divisions

College of Science

- Bachelor’s Program
- Master’s Program (Applied Mathematics, Pure Mathematics)
- PhD Program

- Bachelor’s Program (Physics, Opto-electronics)
- Master’s Program (Physics, Applied Physics, Opto-electronics)
- PhD Program

- Bachelor’s Program
- Master’s Program (Chemistry, Applied Chemistry)
- PhD Program

- Master’s Program
- PhD Program

- Master’s Program

Institute of Statistics
- Master’s Program
- PhD Program

Institute of Astronomy
- Master’s Program

B.S. degree program of the College of Science
- Master’s Program Advanced Optical Material Technology

College of Engineering

- Bachelor’s Program
- Master’s Program, PhD Program
- Bachelor’s Program, Master’s Program, PhD Program

- Bachelor’s Program
- Master’s Program, PhD Program
- Bachelor’s Program, Master’s Program, PhD Program

- Bachelor’s Program
- Master’s Program, PhD Program
- Bachelor’s Program, Master’s Program, PhD Program

- Bachelor’s Program
- Master’s Program, PhD Program
- Bachelor’s Program

- Bachelor’s Program
- Master’s Program, PhD Program
- Bachelor’s Program, Master’s Program, PhD Program

- Bachelor’s Program
- Master’s Program, PhD Program
- Bachelor’s Program

- Bachelor’s Program
- Master’s Program, PhD Program

- Bachelor’s Program, Master’s Program, PhD Program
- Bachelor’s Program

- Master’s Program
- PhD Program

Institute of Nanoengineering and Microsystems
- Master’s Program
- PhD Program

Academic – Professional class on corporate and industry R&D for Optp-electronic technology

College of Engineering Bachelor’s Program

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N.B.:

★Branches of the library include those in the College of Humanities and Social Sciences, Mathematics, and Physics.

●The university president should choose special consultants and assistants.

▲Because of the need for reorganization, the Office of Research and Technology should put up other promotion research centers.

☆The research centers mentioned in this set of rules and regulations are as follows: nuclear science technology development center, the nanotechnology and material technology center, and the general education center, teacher training center, and sports office.

◆Inter-disciplinary degree programs